



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF MERCED**

SUPERIOR COURTS BUILDING
2260 N. STREET
MERCED, CALIFORNIA 95340

JOHN D. KIRIHARA, Presiding Judge

BRIAN L. McCABE, Asst. Presiding Judge
CAROL ASH, Judge
FRANK DOUGHERTY, Judge
HUGH M. FLANAGAN, Judge
MARC A. GARCIA, Judge
RONALD W. HANSEN, Judge
DAVID W. MORANDA, Judge
DONALD J. PROIETTI, Judge
RALPH J. COOK, Commissioner
GERALD W. CORMAN, Commissioner
HARRY L. JACOBS, Commissioner

KATHLEEN GOETSCH, Court Executive Officer

MERCED SUPERIOR COURT
(209) 725-4100
(209) 725-4102 (Fax – Court Administration)

**STANDING ORDER
2009-07**

**Effective Immediately
July 22, 2009**

This Standing Order replaces Standing Order 2008-05

MEDIA REQUESTS-CALIFORNIA RULES OF COURT, RULE 1.150

All media request are handled by the Judicial Assistants.

There are two forms that need to be submitted when the Media is requesting to photograph, record, or broadcast an event. There is the Media Request and the Order on Media Request to Permit Coverage (MC-500) and (MC-510).

The agency will need to complete the (MC-500) and the (MC-510) and those forms should be faxed to (209) 725-4108.

There is a five-day notice rule (CRC Rule 1.150) for Media Requests, but a Judicial Officer can find “good cause” if the request comes in at a later time.

When the Request and Orders are received, properly filled out by the media, the file should be pulled and checked against the request for accurate information. For more accurate information, the Judicial Assistant should always make sure the date and courtroom of the hearing is present on the request and shall write such information on the request if not provided by the media.

The MC-500 Request should be file stamped as soon as it comes in and all forms should be attached with a paper clip to the front of the file.

The request should go to the Judge who is hearing the matter as some Judicial Officers request specific things such as, no photos of the Judge and/or no pictures of staff.

Upon receiving the forms from the Judicial Officer, once signed, the MC-510 must be file stamped and placed in the file. If the MC-510 form is filled out in the courtroom, due to a late filing, the courtroom clerk shall log the request.

The Judicial Assistant will notify the agency of the outcome and any specific requests the Judicial Officer has made.

The Judicial Assistant will make every effort to notify the Courtroom Clerk and Bailiff of the Media Request.

This Standing Order covers “Court” as defined to mean the Courtroom at issue, the Courthouse, and its entrances and exits.

The only exception to this order is in Los Banos where the Supervisor will be in charge of the Media Requests.

**JOHN D. KIRIHARA
PRESIDING JUDGE OF THE SUPERIOR COURT**

Cc: Judge Dougherty, Judge Flanagan, Judge Hansen, Judge McCabe, Judge Kirihara, Judge Ash, Judge Garcia, Judge Moranda, Judge Proietti, Commissioner Corman, Commissioner Jacobs Commissioner Cook, Kathleen Goetsch, Donnelle Long, Stephanie Mitchell, Pat Pare, Ronna Uliana, Brian Peterson, Dolores Curiel, Kelly Fincher, Sherrye Scarlett, Management Services, Steve Ward, Sosima Amis, Marion Harmon, Marty Shugart, Annette Santiago, Barb Hefner, Sgt. Verderber, John Perino, Rosa Rodriguez, Michelle Pomicpic, Zee Smith, and Kathy Jacobs.